



**PURCHASE ORDER**  
**SENATE OF THE PHILIPPINES**  
Entity Name

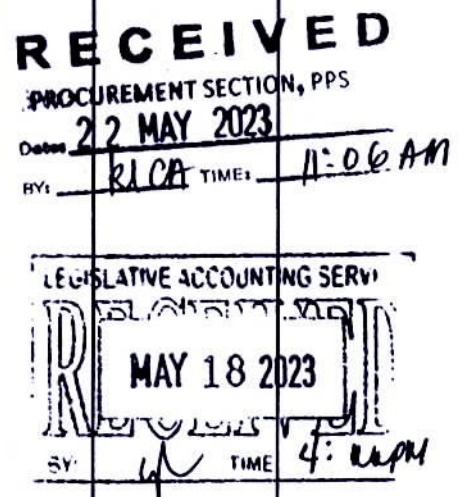
Supplier: <b>UK OFFICE, INC.</b>	P.O. No.: <b>PO-23-05-066</b>
Address: 558 PLAZA LORENZO RUIZ, BINONDO, MANILA METRO MANILA	Date: 15-May-2023
Tel No.: 241-5832 / 241-7372 / 242-5082 / 244 3103	Mode of Procurement: SHOPPING
TIN: 200-671-947-000	Reference P.R. No.: <b>PR-23-04-301</b>
	LAS
	AB No.: <b>AB-23-04-019</b>

Attention : Blesilda Encila  
Please acknowledge receipt of faxed P.O. and refax it to Telefax No. 552-6601 loc. 4262 or 552-6815. Thank You.

Gentlemen : Please furnish this office the following articles subject to the terms and conditions contained herein:

Rm. 401 Property and Procurement Service	Delivery Term : 7 DAYS
Place of Delivery : SENATE OF THE PHILIPPINES, GSIS BLDG. ROXAS BLVD. PASAY CITY	Payment Term : Government Terms
Date of Delivery :	Warranty : ---

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	PIECE	<b>MOUSE</b> Specifications per PR: Wireless mouse Nominal value: atleast 400 dpi USB Receiver Offer: A4 TECH 1200 DPI ----- Nothing Follows -----  RECEIVED  MAY 22 2023  By: <i>[Signature]</i> Time: 3:11 Administrative Management Bureau	4	650.00	2,600.00



5/18 700-2023-05-2601 2,600-

Page 1 of 1 **Grand Total: P2,600.00**

(Total amount in words) Two Thousand Six Hundred Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered items/s.

Conforme: \_\_\_\_\_ Very truly yours: *[Signature]*  
 Signature over Printed Name of Supplier **EXEC. DIR. RENATO B. CHUA**  
 EXECUTIVE DIRECTOR, ADMINISTRATIVE AND FINANCIAL SERVICES  
 Date \_\_\_\_\_ *[Signature]* May 2023

Fund Cluster: \_\_\_\_\_  
 Funds Available: \_\_\_\_\_  
**JUDITH C. JEBULAN**  
 Dir. III, Leg Accounting Service  
 Signature over Printer Name of Chief Accountant

ORS/BURS No. : \_\_\_\_\_  
 Date of the ORS/BURS: \_\_\_\_\_  
 Amount : \_\_\_\_\_

**NOTE:** The approved Purchase Order (P.O.) / Job Order (J.O.) shall be sent through email to the winning bidder or its authorized representative and it will serve as official notice to them. Upon receipt of the email notification, the winning bidder shall acknowledge within two (2) days and respond to the said email by signing the P.O. or J.O. and resending it to the Senate Property and Procurement Service through email. This will serve as the reckoning date for the delivery period stated in P.O. or J.O., otherwise, the reckoning date will be the date of email to the supplier or its authorized representative.

Remarks: NOTE: PO TYPEWRITTEN BY PPS PER APPROVED ABSTRACT OF BIDS NO. (AB-23-04-019) OPENED ON 4/25/2023 AND PER BAC ADVISORY RE AWARD DTD 5/9/2023

ntonawis  
5/15/2023 / 4:56:04PM